



QUECHAN INDIAN TRIBE

Ft. Yuma Indian Reservation

HUMAN RESOURCES DEPARTMENT

P.O. Box 1899 • Yuma, Arizona 85366-1899

Phone (928) 977-2727

Fax (760) 572-2961

POSITION DESCRIPTION

Position: Tribal Gaming Agent (3)
Tribal Gaming Agency (CA)

Salary: \$19.00 – \$24.00 Non-Exempt

Opening: Monday, February 2, 2026

Closing: Friday, February 13, 2026

BASIC FUNCTIONS:

This position reports directly to the Chief Inspector. The Tribal-State Compact and Tribal Gaming Code (Ordinance) call for the establishment of a Tribal Gaming Agency and a staff of Agents. This organization is to be entirely separate and independent of the gaming operation. It requires Agents on each shift to ensure that all Compact violations, incidents, patron disputes, etc, are dealt with in a professional manner and that the proper reporting procedures are utilized.

DUTIES & RESPONSIBILITIES:

- Monitor casino gaming operations and class III gaming activities.
- Conducts business to the highest ethical standard.
- Determine casino compliance with the Compact, the MICS, Departmental Internal Controls and Department Policies & Procedures and all other applicable regulations concerning gaming.
- Inspect the Gaming Operation(s) at random during all hours, including immediate access to all areas of the Gaming operation(s) to ensure compliance with the Tribal/State Compact, Tribal/State MICS, TICS and Regulations.
- Investigate and prepares written reports to the Chief Inspector, any potential violations of the NIGC MICS, Tribal/State Compact, Tribal/State MICS, TICS, rules and regulations, and applicable laws by the Gaming Operation(s).
- Conduct monthly compliance checks of Gaming Machines, sensitive gaming inventories, soft count, Security and Surveillance logs, movement of cash within, into and outside the Gaming Operation(s), Security and Surveillance procedures, Game controls, and integrity of all regulated gaming equipment, erasable programmable read only memory (EPROM) inventory.
- Secures and tests EPROM's and other gaming software that control payouts and internal functions of all electronic gaming devices.
- Maintain a daily operational log of the shifts activities and required meter readings.
- Be present to observe the shipping, receiving, installation, relocation, removal, storage of all gaming devices and kiosks.

- Observe and ensure Table Games dealing techniques and procedure for game operation, securing of daily drop are performed by licensees in accordance with approved procedures.
- Must test gaming software on all jackpots in excess of 10K.
- Must be present to verify primary jackpots of the wide area progressive gaming machines.
- Become familiar with the policies and procedures of all departments in the gaming facility, their duties and their responsibilities, and the departmental chain of command.
- Maintain possession and control of slot machine computer board access keys and tamper proof tape.
- Observe and document slot machine logic board access and provide for the release/receipt of gaming software chips.
- Receives complaints from the public and takes appropriate action.
- Assist with domestic disputes, intoxicated guests, drugs/paraphernalia, thefts, physical altercations, law enforcement.
- Issues exclusions and updates exclusion list.
- Checks employee's licenses on an on-going basis.
- Fully uphold all principles of confidentiality.
- Maintain professional appearance, conduct, and impartiality in the performance of duties.
- Examines, tests gaming machine software, and inspects all gaming equipment as required by the Gaming Agency.
- Be constantly observant of any physical hazards and acts and/or omissions that would jeopardize the safety of patrons and employees.
- Participate in departmental staff meetings, quality management activities, educational and training programs.
- Assists the Chief Inspector in the investigation of non-compliance issues regarding the Tribal Compact, Tribal Code, Departmental Internal Controls and Quechan Casino Resort Policy & Procedures.
- Performs other related duties as assigned.
- Must maintain CJIS certification.

PHYSICAL REQUIREMENTS:

- Must be able to walk and stand for extended periods of time and must be able to carry, push, pull or move tools and equipment used in the course of duties.
- Tolerate cigarette smoke and large crowds.

QUALIFICATIONS:

- Administration of Justice experience preferred or related field and three years of investigative experience as a Detective or Investigator for a law enforcement agency or, any combination of education and gaming experience that provides the ability to perform the essential functions of the position.
- Skill in investigations and investigative report writing.
- Ability to make independent decisions with minimum supervision.

- Knowledge in the sources of information and laws governing the use and release of that information.
- Able to work rotating shifts, weekends or holidays and maintain reliable transportation.
- Must be able to qualify and obtain a Tribal Gaming License.
- Be proficient in gaming industry regulations and organization operating procedures.
- Must successfully complete the Tribal Gaming Agency Criminal Justice Information System Training.
- Must maintain CJIS certification appropriate to level of clearance.
- Ability to learn, understand, and apply provisions of the Compact and other regulations governing the rules and conduct of authorized games, gaming equipment, monetary transactions involving casino patrons, and other safeguards as prescribed.
- Must be 21 years or older.
- High School diploma or GED.
- Must possess a valid driver's license and be insurable by the Tribe.
- Must have dependable transportation.
- Must be CJIS certified.

FOR MORE INFORMATION AND TO APPLY:

Online application available at www.quechantribe.com or pick up at:

**Quechan Indian Tribe
Human Resource Department
1888 San Pasqual School Road
Winterhaven, CA 92283
Telephone: (928)977-2727
Fax: (760) 572-2961**

**Mailing Address:
P. O. Box 1899
Yuma, AZ 85366**

(All resumes must be accompanied by a Tribal Application)

For further questions or to return an application electronically please e-mail us at

hadminassistant@quechantribe.com

Preference in filling vacancies is given to qualified Indian Candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Sections 472 & 473). Applicants claiming Native American Preference must present valid evidence of Tribal Affiliation. In other than the above, the Quechan Tribe is an Equal Opportunity Employer. The Quechan Tribe adheres to the Drug-Free Workplace Act of 1988. Selected applicants **must pass** a pre-employment Alcohol/Drug screening and Background Check.