

1860 W. Sapphire Lane Winterhaven, California 92283

> (760) 572-0243 Fax (760) 572-0245

VACANCY ANNOUNCEMENT

POSITION: COMPLIANCE SPECIALIST

OPENING DATE: JUNE 18, 2025

CLOSING DATE: OPEN UNTIL FILLED

WORK HOURS: FULL-TIME, 40 HOURS/WEEK

PAY: (D.O.E)

The Quechan Housing Authority is currently accepting applications for the full-time position of Compliance Specialist.

POSITION SUMMARY: Under the direction of the Executive Director, the Compliance Specialist will work directly with the participants in both the Homeownership and Rental Department.

REQUIREMENTS: High school diploma or general education degree (GED), relative college degree preferred, and four years related experience or training, or equivalent combination of education and experience.

NOTE: The selected applicant must pass a pre-employment alcohol/drug test and background check. All applicants must be insurable and have a valid driver's license with no violations.

QHA adheres to a drug free workplace policy, the drug free schools and communities' amendments of 1989 (P.L 101-226)

To be considered for position submit <u>resume & application</u> in person at:

Quechan Housing Authority

Or by email:

mmommer@quechanhousing.org

Preference in filling vacancies is given to qualified Indian Candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Sections 472 & 473). Applicants claiming Native American Preference must present valid evidence of Tribal Affiliation.

In other than the above, Quechan Housing Authority is an Equal Opportunity Employer.